

ENC 1102 Project 3 Guidelines

1. Decide what you will do and who you will work with.
2. Establish a timeline.

April Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Large Group Meeting Write working thesis for essay	2	3 Secure site for action, contact potential partner organization No small groups- work independently	4	5 Have at least 4 articles for essay No small groups- work independently	6
7 <i>5:00 Early Draft Due to Weebly</i>	8 Large Group Meeting	9	10 Small Group Meetings- Progress Report Due	11	12 Small Group Meetings- Progress Report Due	13
14 <i>5:00 Intermediate Draft Due to MyReviewers</i>	15 Large Group Meeting	16	17 <i>12:00 (noon) Completed Action Deadline</i> Large Group Meeting- informal class presentation	18	19 <i>9-2:00 Rhetoric in Action, MSC (Formal/ Public Presentation of Action)</i> Large Group Meeting	20
21 <i>5:00 Peer Review Due</i>	22 Large Group Meeting	23	24 Large Group Meeting- final Proj 3 concerns	25	26 Large Group Meeting – semester wrapup <i>5:00 Final Paper Due to MyR</i>	

3. As you are working on securing your site and/or any organizations you might work with, collect pertinent information, filing them systematically and writing down a list of main points and where they came from.

4. If you need to contact someone from an outside organization, use email etiquette to request a meeting, starting with a secretary or si position and asking him or her who you should contact. Once you secure the meeting, dress appropriately and work collaboratively. As and offer your suggestions for improving the social issue or injustice, noting their responses. Be flexible, and keep your timeline in min **directly to the head of an organization or department without first consulting Julie.** Answer the following to get started:

- What is your goal?
- Which organization can best help you achieve this goal:
- What are the names and contact information of the most influential members of this organization?
- What are your ideas going into the meeting?
- What ideas do they have?
- What have they tried and failed at?

5. Complete your action, taking photos and documenting meeting minutes and other details.

6. Write your essay!